

DRAFT Minutes of the 2 September 2020 Clifton Maine Planning Board Meeting

The meeting was called to order at 6:00 p.m. in the town office building. Present were Chairperson Bruce Jellison, Vice Chairperson David Cogdell and members Vern Campbell and Julie LaVertue.

The Pledge of Allegiance was recited.

Upon a motion by Vern/Julie and unanimous vote, the minutes of the 26 August 2020 Planning Board Special Meeting were approved.

The Board discussed a number of items regarding the postponed Silver Maple public hearing including the comments made by Carol Jordan at the 26 August 2020 meeting, an article Bruce passed out regarding how to conduct a public hearing and Bruce's discussion with the town's attorney. Bruce noted that the Silver Maple hearing would be a "judicial hearing" in which members of the public would be allowed to speak if they so desired as opposed to a regular meeting in which the public would not necessarily be allowed to speak, subject to the Board's discretion. Bruce further noted that Maine did not specify a fixed time to provide public notification of the hearing other than requiring an "adequate" advance notice. Moreover, Bruce noted that the town's land use ordinance required at least 7 days public notice to include placing an ad in the local newspaper at least twice. The town attorney will review the public notice ads to avoid any procedural errors.

Regarding the date of the hearing, upon a motion by Vern/David and unanimous vote, the Board decided the hearing would be conducted on 23 September beginning at 6:00 p.m. Additionally, should additional time be required, the hearing would resume the following night at 6:00 p.m. Bruce reported the town attorney said the use of ZOOM to conduct the hearing was acceptable. Procedurally, the Board members, the Silver Maple representative and any press will be at the town office building and members of the public can access the proceeding via Zoom. Those wishing to speak, whether a Clifton resident or not, will be asked to provide their name and town of residence prior to speaking. Those wishing to provide written comments will have up to a week after the hearing to submit them to the town office.

Upon a motion by David/Vern and unanimous vote, the meeting adjourned at 6:28 p.m.

Minutes prepared by Vice Chairperson David Cogdell.

*Approved.*

*Sept 23, 2020.*

*Bruce Jellison - Chairman*