



Town of Clifton &lt;townclifton@gmail.com&gt;

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## Planning Board Meeting Minutes for 5 December 2018

1 message

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**PBMemberThree CliftonME** <cliftonpb03@gmail.com>

Thu, Dec 13, 2018 at 11:57 AM

To: PBChair CliftonME <cliftonpb01@gmail.com>, PBMemberFive CliftonME <cliftonpb05@gmail.com>, PBMemberFour CliftonME <cliftonpb04@gmail.com>, PBMemberThree CliftonME <cliftonpb03@gmail.com>, PBMemberTwo CliftonME <cliftonpb02@gmail.com>, campbell vernon <vwcampbell726@gmail.com>, CliftonPB FOAA <cliftonpbfoaa@gmail.com>, CliftonPB FOAA <cliftonpb.foaa@gmail.com>, Town of Clifton <townclifton@gmail.com>, "vernon.campbell@myfairpoint.net" <vernon.campbell@myfairpoint.net>, look2life <look2life@myfairpoint.net>

Meeting began at approximately 6:15 p.m. at the town meeting room. Present were Chairman Eric Johns, Vice Chairman David Cogdell and members Bruce Jellison and Vern Campbell.

As a result of the town office closure due to the day of mourning following the death of President George H. W. Bush, the Board's laptop was not available for use in the meeting. Accordingly, approval of the the November 2018 meeting minutes was deferred to a future meeting.

Chairman Johns briefed the attendees on the status of his updating the Town's Comprehensive Plan, including his analysis of various statistical data.

Chairman Johns reported that the Town's attorney had commented that the Land Use Ordinance's Table of Contents could be improved to make it more user friendly. Chairman Johns said he would make some revisions to the Table of Contents to make it easier to use. Since only minor editing was involved, a town vote was not required.

At the request of Vice Chairman Cogdell, attendees reconfirmed their Town and, in some cases, their personal email addresses to ensure they received Planning Board notes in a timely manner. Additionally there was some question as to which of the two FOAA address to use to retaining record copies of emails. Those accounts are cliftonpbfoaa@gmail.com and cliftonpb.foaa@gmail.com. It was agreed the matter needed clarification. Vice Chairman Cogdell will follow up on the matter.

The meeting adjourned at approximately 6:40 p.m.

Minutes prepared by Vice Chairman Cogdell.