STORM POLICY TOWN OF CLIFTON

Effective November 19, 2014 Reviewed **October 21, 2015**

Reviewed November 29, 2017 & accepted Amended: August 19, 2020 & Approved

When is it time to close the Town Office due to a storm?

- 1) If the Government Offices of the State of Maine or Local Schools are shut down due to a storm. The Town Office will also be closed. No need to contact one of the Selectmen.
- 2) To shut down the office on other storm days, the office will need approval from the Chairman of the Select Board or the Vice-chairman, if the chairperson is not available. One of the office staff can call the Selectman if the Selectman has not called into the office.

If the Town Office does close due to a storm, the employee/employees, who was/were scheduled to work on that day, will be paid for the hours missed.

If the Town Office does close due to a storm, one of the office staff will notify the TV and radio stations to have it announced and to also send out an email to the townspeople of possible.

Reviewed /9 August 2020	
Lary)	Walliam Rough
GEOFF JOHNSON Chair	BILL RAND Vice Chair
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NANCY HATCH	GERALD FOLSTER
Lee Bryst	
LEE BRYANT	